



# Bridge School

1469 Exchange Street, Middlebury, VT 05753 (802)349-1661

**Job Title:** Afterschool Child Care Program Director

**Duties:**

1. Afterschool Child Care Program Administrator in accordance with Vermont Licensing Regulations for Afterschool Child Care Program
  - a. Hire, train and supervise Afterschool Program staff as needed
  - b. Provide a safe and fun after school experience for children that is consistent with Bridge School's mission and philosophy
  - c. Maintain licensed status and follow all program regulations
2. Responsibly maintain physical classroom space.

**Professional Expectations:**

- Professional approach to working with children and families
- Responsible for providing a safe, healthy, and positive school culture and environment
- Use of positive methods of behavior management guidance that meet the individual needs of each child and encourage self control, self direction, self esteem and cooperation
- Assist in maintaining all educational and extracurricular programs within the school

**Management:**

- Work cooperatively and collaboratively as a member of teaching teams
- Report directly to Head of School

**Education and Experience Requirements:**

MUST be at least eighteen years of age, possess a BA or BS, and have one of the following:

- at least twenty months of experience working directly with school age children or
- Vermont Afterschool Professional Credential or
- Vermont Program Director Credential or
- Vermont Teacher Licensure or
- Master's Degree in a youth-related field

And have:

- Enthusiasm for multi-grade experiences
- Experience or comfort in designing and implementing after-school curriculum and activities
- Familiarity with Responsive Classroom teaching concepts or other behavior management strategies
- Devotion to child-centered education